

A meeting of the **CORPORATE GOVERNANCE PANEL** will be held in **THE KESTREL ROOM, HINCHINGBROOKE VISITOR CENTRE, HINCHINGBROOKE PARK, HUNTINGDON** on **THURSDAY, 29TH SEPTEMBER 2005** at **6:00 PM** and you are requested to attend for the transaction of the following business:-

**Contact
(01480)**

APOLOGIES

1. MINUTES (Pages 1 - 6)

To approve as a correct record the Minutes of the meeting of the Panel held on 27th July 2005.

**A Roberts
388009**

2. MEMBERS' INTERESTS

To receive from Members declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda item. Please see Notes 1 and 2 below.

3. CODE OF CORPORATE GOVERNANCE (Pages 7 - 40)

To consider a report by the Internal Audit Manager on the outcome of the second annual review of the Code of Corporate Governance.

**D Harwood
388115**

4. ANNUAL STATEMENT OF ASSURANCE ON CORPORATE GOVERNANCE (Pages 41 - 48)

To consider a report by the Director of Central Services to which is attached the Annual Statement of Assurance.

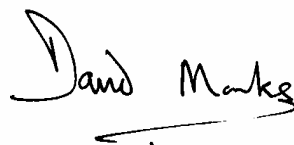
**P Watkins
388002**

5. REVIEW OF OVERVIEW AND SCRUTINY (Pages 49 - 78)

A report, which was recently considered at a joint meeting of the Overview and Scrutiny Panels, is enclosed for consideration. Members are invited to consider the recommendations for amendments to the Constitution to change the way Overview and Scrutiny is carried out.

**R Reeves
388003**

Dated this 20th day of September 2005



Chief Executive

Notes

1. *A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District –*
 - (a) *the well-being, financial position, employment or business of the Councillor, a partner, relatives or close friends;*
 - (b) *a body employing those persons, any firm in which they are a partner and any company of which they are directors;*
 - (c) *any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £5,000; or*
 - (d) *the Councillor's registerable financial and other interests.*
2. *A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.*

Please contact A Roberts, Democratic Services Officer, Tel No 01480 388009/e-mail: Anthony.Roberts@huntsdc.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk (under Councils and Democracy).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.